

NOW HIRING

MEDIA RELATIONS COORDINATOR

DENISON POLICE DEPARTMENT

Benefits Include:

Paid Vacation

Paid Holidays and Sick Leave

**Medical and Life Insurance
Available**

TMRS Retirement Plan

MINIMUM REQUIREMENTS:

- ♦ Bachelor's degree in Mass Communications, Marketing, Journalism or other directly related field.

Certifications and Other Requirements:

- ♦ Valid Texas Class C Driver's License; Must be able to obtain the following certifications within 6 months of hire:
 - State of Texas Notary
 - Open Records Certification
 - NCIC/TCIC Certification

JOB SUMMARY

The Media Relations Coordinator, in coordination with police officers involved in similar duties, is responsible for coordinating all police department press releases, social media posts, and broadcasts; helping maintain positive media and public relations for the Police Department and City of Denison; overseeing internal and external Police Department publications, information and development; and serving as the Police Department Media Liaison.